

# THE MLSPRO™- SLIMM - Listing Input Form - RESIDENTIAL LEASE - Page 1 of 2

THE MLS™/Combined LA/Westside Multiple Listing Service Version 2.0 10-2003

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|---|---|
| <p><b>R 1.</b> Assessor's Parcel Number _____</p> <p><b>R 2.</b> Street # _____</p> <p><b>3.</b> Street Dir. _____</p> <p><b>R 4.</b> Street Name _____</p> <p><b>R 5.</b> Street Suffix _____</p> <p><b>6.</b> Unit/Suite # _____</p> <p><b>R 7.</b> City _____</p> <p><b>R 8.</b> County _____</p> <p><b>R 9.</b> Zip Code _____</p> <p><b>R 10.</b> Map _____</p> <p><b>R 11.</b> Map XY _____</p> <p><b>R 12.</b> Total Bedrooms (Include Maid's) _____</p> <p><b>R 13.</b> Total Bathrooms (Include Maid's) _____</p> <p><b>14.</b> Additional Parcel # (Y/N) _____</p> <p><b>15.</b> Year Built _____</p> <p><b>R 16.</b> Number of Stories _____</p> <p><b>17.</b> Zoning _____</p> <p><b>18.</b> Bldg/Living Area _____</p> <p><b>19.</b> Source of Sq. Ft. _____<br/>(assessor, developer, owner, other, vendor enhanced)</p> <p><b>R 20.</b> Apx. Lot Sq. Ft. _____</p> <p><b>R 21.</b> Source of Lot Sq. Ft. _____<br/>(assessor, developer, owner, other, vendor enhanced)</p> <p><b>R 22.</b> Number of Parking Spaces Total (including covered) _____</p> <p><b>R 23.</b> List Price _____</p> <p><b>R 24.</b> Area _____</p> | <p><b>R 25.</b> Directions (100 Chars Maximum) _____</p> <p><b>R 26.</b> Number of Covered Parking Spaces _____</p> <p><b>27.</b> No. of Fireplaces _____</p> <p><b>R 28.</b> SFR or Condo/Apt _____</p> <p><b>R 29.</b> Furnished (Y/N) _____</p> <p><b>R 30.</b> Guest House _____<br/>(attached, detached, none) _____</p> <p><b>R 31.</b> Security Deposit _____</p> <p><b>R 32.</b> Homeowner's Dues _____</p> <p><b>33.</b> Options Amount _____</p> <p><b>34.</b> Options Term _____</p> <p><b>R 35.</b> Complex Name _____</p> <p><b>R 36.</b> Number of Units in Complex _____</p> <p><b>R 37.</b> Unit Floor In Building _____</p> <p><b>38.</b> Unit Location _____</p> <p><b>39.</b> Balcony _____</p> <p><b>40.</b> Exposure _____</p> <p><b>R 41.</b> Pets (Y/N/C) _____</p> <p><b>R 42.</b> For Sale (Y/N) _____</p> <p><b>R 43.</b> Lease Option (Y/N) _____</p> <p><b>44.</b> PUD (Y/N) _____</p> <p><b>45.</b> Horse Property (Y/N) _____</p> <p><b>46.</b> Elementary School _____</p> <p><b>47.</b> Jr. High School _____</p> <p><b>48.</b> Sr. High School _____</p> |
|---|---|

**REMARKS** Remarks cannot reference names, phone numbers, email, website address or Lock Box Codes (500 Chars Maximum)

KEYWORD SEARCH	DISCLOSURE	AMENITIES	EQUIPMENT
<input type="checkbox"/> Available Date <input type="checkbox"/> Bank Owned <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Beverly Hills Adjacent <input type="checkbox"/> Beverlywood Adjacent <input type="checkbox"/> Builder/Developer <input type="checkbox"/> Colisted <input type="checkbox"/> Conversion <input type="checkbox"/> Court Approval <input type="checkbox"/> Current Use Res Inc <input type="checkbox"/> Current Use SFR <input type="checkbox"/> Disabled Access <input type="checkbox"/> Exchange <input type="checkbox"/> Fannie Mae <input type="checkbox"/> Fixer <input type="checkbox"/> Foreclosure <input type="checkbox"/> Freddie Mac <input type="checkbox"/> Furnished <input type="checkbox"/> Granite <input type="checkbox"/> Hancock Park Adjacent <input type="checkbox"/> HUD Listing <input type="checkbox"/> Lease and Sale <input type="checkbox"/> Lease Option <input type="checkbox"/> Lender Owned <input type="checkbox"/> Lockbox <input type="checkbox"/> Malibu Adjacent <input type="checkbox"/> Mobile Home <input type="checkbox"/> Motivated <input type="checkbox"/> Move-in <input type="checkbox"/> Needs TLC <input type="checkbox"/> Pool <input type="checkbox"/> Probate <input type="checkbox"/> Remodeled <input type="checkbox"/> Renovated <input type="checkbox"/> REO <input type="checkbox"/> Room for Pool <input type="checkbox"/> Room for Tennis Court <input type="checkbox"/> Sold as Package <input type="checkbox"/> Sold for Land Value <input type="checkbox"/> Teardown <input type="checkbox"/> Tennis Court <input type="checkbox"/> Timeshare <input type="checkbox"/> Totally Rehabbed <input type="checkbox"/> Turnkey <input type="checkbox"/> Unfurnished <input type="checkbox"/> Vacant <input type="checkbox"/> Yard	<input type="checkbox"/> As Is <input type="checkbox"/> Auction <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Cautions Call Agent <input type="checkbox"/> Court Approval Required <input type="checkbox"/> Court Approval Not Required <input type="checkbox"/> Exclusions Call Agent <input type="checkbox"/> Handicap Access <input type="checkbox"/> LA/Owner Related <input type="checkbox"/> Lender Owned/REO <input type="checkbox"/> Listing Broker Advantage <input type="checkbox"/> Owner Has RE License <input type="checkbox"/> Owner is Listing Agent <input type="checkbox"/> Probate <input type="checkbox"/> Seller Will Pay Sec. 1 Termite <input type="checkbox"/> Short Pay <input type="checkbox"/> 3 <sup>rd</sup> Party Rights <input type="checkbox"/> Trust/Conservatorship <input type="checkbox"/> Other <input type="checkbox"/> None  <b>OCUPANCY/SHOW</b> <input type="checkbox"/> 24-hr Notice <input type="checkbox"/> 48-hr Notice <input type="checkbox"/> Accepted Offer <input type="checkbox"/> Appointment w/List Office <input type="checkbox"/> Call LA 1 <input type="checkbox"/> Call LA 2 <input type="checkbox"/> Call LA 3 <input type="checkbox"/> Call Listing Office <input type="checkbox"/> Combo Lock Box <input type="checkbox"/> Key in Listing Office <input type="checkbox"/> Listing Agent Accompanies <input type="checkbox"/> MLS Lock Box <input type="checkbox"/> Owner <input type="checkbox"/> Other <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant <input type="checkbox"/> Video Available  <b>AIR CONDITIONING</b> <input type="checkbox"/> Central <input type="checkbox"/> Evaporative <input type="checkbox"/> Multi/Zone <input type="checkbox"/> Wall/Window <input type="checkbox"/> Other <input type="checkbox"/> None	<input type="checkbox"/> Banquet <input type="checkbox"/> Clubhouse <input type="checkbox"/> Concierge <input type="checkbox"/> Conference <input type="checkbox"/> Controlled Access <input type="checkbox"/> Dock <input type="checkbox"/> Elevator <input type="checkbox"/> Exercise Room <input type="checkbox"/> Extra Storage <input type="checkbox"/> Golf <input type="checkbox"/> Other Courts <input type="checkbox"/> Paddle Tennis <input type="checkbox"/> Pool <input type="checkbox"/> Racquet Ball <input type="checkbox"/> Sauna <input type="checkbox"/> Security <input type="checkbox"/> Separate Guest Room <input type="checkbox"/> Separate Maid Qtrs <input type="checkbox"/> Spa <input type="checkbox"/> Sun Deck <input type="checkbox"/> Switchboard <input type="checkbox"/> Tennis Courts <input type="checkbox"/> Valet Parking <input type="checkbox"/> Other <input type="checkbox"/> None  <b>BUILDING TYPE</b> <input type="checkbox"/> Attached <input type="checkbox"/> Co-op <input type="checkbox"/> Condominium <input type="checkbox"/> Conversion <input type="checkbox"/> Detached <input type="checkbox"/> Garden <input type="checkbox"/> High Rise <input type="checkbox"/> Low Rise <input type="checkbox"/> Penthouse <input type="checkbox"/> PUD <input type="checkbox"/> Single Family <input type="checkbox"/> Single Level <input type="checkbox"/> Spilt Level <input type="checkbox"/> Torca <input type="checkbox"/> Townhouse <input type="checkbox"/> Other  <b>POSSESSION</b> <input type="checkbox"/> Close of Escrow <input type="checkbox"/> Negotiate <input type="checkbox"/> Tenant Rights <input type="checkbox"/> Other	<input type="checkbox"/> Antenna <input type="checkbox"/> Attic Fan <input type="checkbox"/> Barbeque <input type="checkbox"/> Built-Ins <input type="checkbox"/> Cable <input type="checkbox"/> Ceiling Fan <input type="checkbox"/> Central Vacuum <input type="checkbox"/> Dishwasher <input type="checkbox"/> Dryer <input type="checkbox"/> Elevator <input type="checkbox"/> Freezer <input type="checkbox"/> Garbage Disposal <input type="checkbox"/> Hood Fan <input type="checkbox"/> Intercom <input type="checkbox"/> Microwave <input type="checkbox"/> Network Wire <input type="checkbox"/> Phone System <input type="checkbox"/> Range/Oven <input type="checkbox"/> Refrigerator <input type="checkbox"/> Satellite <input type="checkbox"/> Trash Compactor <input type="checkbox"/> Washer <input type="checkbox"/> Water Softener <input type="checkbox"/> Other <input type="checkbox"/> None  <b>FIREPLACE</b> <input type="checkbox"/> Bath <input type="checkbox"/> Decorative <input type="checkbox"/> Den <input type="checkbox"/> Dining <input type="checkbox"/> Exterior <input type="checkbox"/> Family Room <input type="checkbox"/> Gas <input type="checkbox"/> Guest House <input type="checkbox"/> Kitchen <input type="checkbox"/> Library <input type="checkbox"/> Living Room <input type="checkbox"/> Master Bedroom <input type="checkbox"/> Patio <input type="checkbox"/> Wood Burning <input type="checkbox"/> Other <input type="checkbox"/> None  <b>FLOORING</b> <input type="checkbox"/> Carpet <input type="checkbox"/> Cement <input type="checkbox"/> Granite <input type="checkbox"/> Hardwood <input type="checkbox"/> Laminate <input type="checkbox"/> Marble <input type="checkbox"/> Mixed <input type="checkbox"/> Parquet <input type="checkbox"/> Stone <input type="checkbox"/> Tile <input type="checkbox"/> Vinyl <input type="checkbox"/> Other

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<p><b>R HEATING</b></p> <input type="checkbox"/> Baseboard <input type="checkbox"/> Central <input type="checkbox"/> Floor Furnace <input type="checkbox"/> Gravity <input type="checkbox"/> Radiant <input type="checkbox"/> Solar <input type="checkbox"/> Wall <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>R LAUNDRY</b></p> <input type="checkbox"/> Community <input type="checkbox"/> Garage <input type="checkbox"/> Inside <input type="checkbox"/> Outside <input type="checkbox"/> Room <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>LEASE TERMS</b></p> <input type="checkbox"/> 1+Year <input type="checkbox"/> 1-Year <input type="checkbox"/> Month to Month <input type="checkbox"/> Negotiable <input type="checkbox"/> Season <input type="checkbox"/> Weekly <input type="checkbox"/> Other <p><b>R PARKING</b></p> <input type="checkbox"/> Attached <input type="checkbox"/> Carport <input type="checkbox"/> Community Garage <input type="checkbox"/> Detached <input type="checkbox"/> Direct Entrance <input type="checkbox"/> Door Opener <input type="checkbox"/> Garage <input type="checkbox"/> Gated <input type="checkbox"/> Side by Side <input type="checkbox"/> Subterranean <input type="checkbox"/> Tandem <input type="checkbox"/> Uncovered <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>R POOL</b></p> <input type="checkbox"/> Community <input type="checkbox"/> Heated <input type="checkbox"/> Indoor <input type="checkbox"/> Private <input type="checkbox"/> Room For <input type="checkbox"/> Solar Heat <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>ROOFING</b></p> <input type="checkbox"/> Composition <input type="checkbox"/> Metal <input type="checkbox"/> Rock <input type="checkbox"/> Shake <input type="checkbox"/> Shingle <input type="checkbox"/> Slate <input type="checkbox"/> Synthetic <input type="checkbox"/> Tile <input type="checkbox"/> Other	<p><b>R ROOMS</b></p> <input type="checkbox"/> Art Studio <input type="checkbox"/> Bar <input type="checkbox"/> Barn <input type="checkbox"/> Basement <input type="checkbox"/> Bonus <input type="checkbox"/> Breakfast <input type="checkbox"/> Breakfast Area <input type="checkbox"/> Breakfast Bar <input type="checkbox"/> Cabana <input type="checkbox"/> Center Hall <input type="checkbox"/> Dance Studio <input type="checkbox"/> Den <input type="checkbox"/> Dining <input type="checkbox"/> Dining Area <input type="checkbox"/> Family <input type="checkbox"/> Gym <input type="checkbox"/> Lanai <input type="checkbox"/> Library/Study <input type="checkbox"/> Living <input type="checkbox"/> Loft <input type="checkbox"/> Media <input type="checkbox"/> Office <input type="checkbox"/> Pantry <input type="checkbox"/> Patio Covered <input type="checkbox"/> Patio Enclosed <input type="checkbox"/> Patio Open <input type="checkbox"/> Powder <input type="checkbox"/> Projection <input type="checkbox"/> Sauna <input type="checkbox"/> Service Entrance <input type="checkbox"/> Sound Studio <input type="checkbox"/> Stable <input type="checkbox"/> Sun <input type="checkbox"/> Wine Cellar <input type="checkbox"/> Other <p><b>SECURITY</b></p> <input type="checkbox"/> 24 Hour <input type="checkbox"/> Community <input type="checkbox"/> Gated <input type="checkbox"/> Guarded <input type="checkbox"/> Leased <input type="checkbox"/> Owned <input type="checkbox"/> TV <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>SEWER</b></p> <input type="checkbox"/> In Street <input type="checkbox"/> Not Available <input type="checkbox"/> On Bond <input type="checkbox"/> On Site <input type="checkbox"/> Paid <input type="checkbox"/> Septic <input type="checkbox"/> Other <input type="checkbox"/> None	<p><b>R SPA</b></p> <input type="checkbox"/> Bath Tub <input type="checkbox"/> Community <input type="checkbox"/> Hot Tub <input type="checkbox"/> Indoor <input type="checkbox"/> Private <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>R SPECIAL ZONE</b></p> <input type="checkbox"/> Coastal Commission <input type="checkbox"/> Flood <input type="checkbox"/> Methane Gas <input type="checkbox"/> Property Report <input type="checkbox"/> Rent Control <input type="checkbox"/> Seismic Hazard <input type="checkbox"/> Special Study <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>R STYLE</b></p> <input type="checkbox"/> Architectural <input type="checkbox"/> Ca. Bungalow <input type="checkbox"/> Cape Cod <input type="checkbox"/> Contemporary <input type="checkbox"/> Contemporary <input type="checkbox"/> Mediterranean <input type="checkbox"/> Cottage <input type="checkbox"/> Country English <input type="checkbox"/> Country French <input type="checkbox"/> Craftsman <input type="checkbox"/> French <input type="checkbox"/> French Normandy <input type="checkbox"/> Hacienda <input type="checkbox"/> High Tech <input type="checkbox"/> Mediterranean <input type="checkbox"/> Mid-Century <input type="checkbox"/> Mobile Home <input type="checkbox"/> Modern <input type="checkbox"/> Monterey Colonial <input type="checkbox"/> Neo <input type="checkbox"/> New Project <input type="checkbox"/> Normandy <input type="checkbox"/> Post and Beam <input type="checkbox"/> Post Modern <input type="checkbox"/> Ranch <input type="checkbox"/> Southern Colonial <input type="checkbox"/> Southwestern <input type="checkbox"/> Spanish <input type="checkbox"/> Tear-Down <input type="checkbox"/> Traditional <input type="checkbox"/> Tudor <input type="checkbox"/> Victorian <input type="checkbox"/> Villa <input type="checkbox"/> Unknown <input type="checkbox"/> Other	<p><b>R TENANT PAYS</b></p> <input type="checkbox"/> Association Dues <input type="checkbox"/> Electric <input type="checkbox"/> Gardener <input type="checkbox"/> Gas <input type="checkbox"/> Move In Fee <input type="checkbox"/> Move Out Fee <input type="checkbox"/> Pool Service <input type="checkbox"/> Water <input type="checkbox"/> Other <p><b>TENNIS / COURTS</b></p> <input type="checkbox"/> Basketball <input type="checkbox"/> Community <input type="checkbox"/> East/West <input type="checkbox"/> NE/SW <input type="checkbox"/> Nonstandard <input type="checkbox"/> North/South <input type="checkbox"/> Paddle <input type="checkbox"/> Private <input type="checkbox"/> Room For <input type="checkbox"/> SE/NW <input type="checkbox"/> Sport Court <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>R VIEW</b></p> <input type="checkbox"/> Canal <input type="checkbox"/> Canyon <input type="checkbox"/> City Lights <input type="checkbox"/> Courtyard <input type="checkbox"/> Green Belt <input type="checkbox"/> Golf Course <input type="checkbox"/> Landmark <input type="checkbox"/> Marina <input type="checkbox"/> Mountains <input type="checkbox"/> Ocean <input type="checkbox"/> Pool <input type="checkbox"/> Reservoir <input type="checkbox"/> Tree Top <input type="checkbox"/> Walk Street <input type="checkbox"/> White Water <input type="checkbox"/> Other <input type="checkbox"/> None <p><b>WATERFRONT</b></p> <input type="checkbox"/> Canal <input type="checkbox"/> Lagoon <input type="checkbox"/> Lake <input type="checkbox"/> Marina <input type="checkbox"/> Ocean <input type="checkbox"/> Stream <input type="checkbox"/> None
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<b>R</b>	<b>49.</b>	Listing Type _____ (Exclusive Right, Exclusive Agency, Open)	<b>R</b>	<b>57.</b>	Commission to Selling Office (%/\$) _____
	<b>50.</b>	Limited Service (Y/N) _____	<b>R</b>	<b>58.</b>	Should Street # Display (Y/N) _____
	<b>51.</b>	MLS Entry Only (Y/N) _____		<b>59.</b>	Should Street Name Display (Y/N) _____
	<b>52.</b>	Load to Internet (Y/N) _____		<b>60.</b>	Alternative to Street Name _____
	<b>53.</b>	MLS Take Photo (Y/N) _____		<b>61.</b>	Probate (Y/N) _____
	<b>54.</b>	Listing Date _____		<b>62.</b>	Court Approval Required (Y/N) _____
	<b>55.</b>	Expiration Date _____	<b>R</b>	<b>63.</b>	Listing Agent Code 1 _____
	<b>56.</b>	Commission to Buyer's Agent (Y/N) _____		<b>64.</b>	Listing Agent Code 2 _____

<b>Date:</b> _____	<b>Signature:</b> _____
<b>Firm:</b> _____	

**MLS Broker Member Signature Only - No salesperson's signature unless Broker member's authorization on file with MLS**

The signature of the MLS Broker Participant certifies that all of the information on the form or database is accurate to the best of his/her knowledge. If the Participant or Subscriber does not advise the MLS of errors or omissions, the Participant and Subscriber shall hold harmless the service for any damage or loss and shall indemnify the MLS against any damage or loss it is required to pay due to the error, per Section 7.3 of the MLS Rules & Regulations.

Participant/Subscriber is responsible for confirming the data is input correctly, and, shall hold harmless CLAW and its shareholders as to accuracy of the data published in CLAW's MLS system.

By submitting photographs to the MLS taken by or for Participants and/or Subscribers, the submitting Participant and/or Subscriber grants to the MLS and other Participants and Subscribers the right to reproduce and display the photographs in accordance with the rules and regulations.



**TO ALL RECIPROCAL PARTICIPANTS:  
INFORMATION REQUEST FORM TO INPUT A LISTING**

1. DATE: \_\_\_\_\_
2. OFFICE NAME: \_\_\_\_\_
3. OFFICE ADDRESS: \_\_\_\_\_
4. OFFICE PHONE NUMBER: \_\_\_\_\_
5. OFFICE FAX NUMBER: \_\_\_\_\_
6. DESIGNATED BROKER: \_\_\_\_\_
7. LISTING AGENT NAME: \_\_\_\_\_
8. LISTING AGENT PHONE/PAGER #: \_\_\_\_\_
9. LISTING INPUT FORM (PLEASE FILL OUT ALL REQUIRED FIELDS "R")



Payment Authorization for Recip Listings Only Form

Please complete this form only if you are reciprocating a listing to the following MLS'. **California Desert AOR, CLAW, I-tech, Socal MLS and South Bay AOR.**

Date: \_\_\_\_\_

Address of the Property: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Listing Agent Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Office Name: \_\_\_\_\_

**Listing Fee \$25.00 (includes one photo)**

<b>Listing fee includes 1<sup>st</sup> *Photo</b>	<b>\$25.00</b>
_____ # of Additional *Photos @ \$5.00 \$ _____	= \$ _____

Type of Credit Card: VISA [ ] M/C [ ] AM EXP [ ] OPTIMA [ ]

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name as it appears on Card \_\_\_\_\_

I authorize the Association to charge my credit/ATM Card indicated above for my listing. Please make all checks payable to Tricounties.

Signature \_\_\_\_\_

**PHOTOS?**

E-mail photo(s) to [TricoPhotos@rPartner.net](mailto:TricoPhotos@rPartner.net). Please be sure to type in the subject line the listing address or the listing number if you have it.

Photos are attached to this form by Disk, Print or Photo Prints (if you are bringing the photos in person).

**\*Preferred Fax Number:** \_\_\_\_\_  
Please provide a fax number in case we have questions or your listing is incomplete, thank you!

**\*Contact Phone Number:** \_\_\_\_\_  
Please provide a phone number in case we have questions or your listing is incomplete, thank you!

Please fax this form along with the reciprocal input listing form to **(909) 594-7156** Attn. MLS Department and if you have any questions about this form please contact us at (909) 594-5992.

Thank you!