



MLS Pending Sold Form

MLS Listing Number : \_\_\_\_\_ Date : \_\_\_\_\_

Address of the Property : \_\_\_\_\_

City : \_\_\_\_\_ Zip Code : \_\_\_\_\_

Recip to : \_\_\_\_\_

Check the Appropriate Box :

**Please fill in this form to Change the Status of a Listing to :**

Change to Pending       Change to Backup

Change to Sold       Change to Leased

(For any other changes to your listing please use the 'MLS Change Form')

**\* Required Fields**

\*Pending Date : \_\_\_\_\_ Sold Date : \_\_\_\_\_

\*Projected Close of Escrow Date : \_\_\_\_\_ Closed Date : \_\_\_\_\_

\*Contract/Sales Price : \$ \_\_\_\_\_ \*Down Payment : \_\_\_\_\_  
(0 can be used if no Down Payment required)

\*Selling Office : \_\_\_\_\_

\*Selling Agent : \_\_\_\_\_ \*Selling Agent Public ID : \_\_\_\_\_

\*Selling Terms/Financing : \_\_\_\_\_

Listing Agent's Name : \_\_\_\_\_ Listing Agent Signature : \_\_\_\_\_  
(Signature required)

**Please fax the form to (909) 594-5992**