

CLERICAL USER/PERSONAL ASSISTANT APPLICATION

Please indicate type of MRMLS access

Personal Assistant

Clerical Assistant

(Accesses only assisted agent listings)

(Accesses all office listings for Broker of record)



19720 E. Walnut Dr. South, #100 A
Walnut CA 91789
Phone (909) 594-5992 Fax (909) 594-7156

PERSONAL INFORMATION

Name of CLERICAL USER: _____
Or Personal Assistant (Please Print Clearly)

Home Address: _____
Street City Zip

Email Address: _____
(Please Print Clearly)

Social Security: _____ Contact Phone: _____

OFFICE INFORMATION

Office Name: _____
(Please Print Clearly)

Office Address: _____
Street City Zip

Office Phone: _____

Clerical/Personal Assistant To: _____ MRMLS User Name: _____
Print Name of MRMLS Agent/Subscriber

Sponsoring Broker: _____ MRMLS User Name: _____
Print Name of Broker/Participant

The annual Clerical User/Personal Assistant fee of \$156.00 is pro-rated quarterly and will be charge to the Sponsoring Broker/Participant for this Clerical User/Personal Assistant. In addition there is a Security Fee of \$54.88 and a one time processing fee of \$36.00 at the time of joining.

For payment in full please enter your credit card information below

- Discover _____ Exp.Date _____
- Mastercard _____ Exp.Date _____
- Visa _____ Exp.Date _____
- American Express _____ Exp.Date _____

Signature _____ Date _____
I acknowledge that I am responsible for CLERICAL USER'S or PERSONAL ASSISTANT'S maintaining confidentiality of the MLS information as outlined in the MRMLS Rules and Regulations and the Representation and Agreement for the MRMLS Password and Safe MLS Token Use (CLERICAL/PERSONAL ASSISTANT).

Signature of Clerical User or Personal Assistant Date _____

Signature of MRMLS Agent/Subscriber Date _____

Signature of Sponsoring Broker/Participant Date _____